



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, April 23@ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS - *None***
- 5. CERTIFICATES AND AWARDS**
 - a. Presentation of the 2025 Safety Awards**
- 6. BOARD AND COMMITTEE APPOINTMENTS – *None***
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 8. FISCAL YEAR 2024 AUDIT PRESENTATION**

- a. **FINANCE:** TKM – FY2024 Audit Closeout Presentation

9. DEPARTMENT UPDATES AND COMMUNICATIONS - None

10. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of April 9, 2025, Regular Meeting Minutes of the Board of County Commissioners

11. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables.

12. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – None

13. ADOPTION OF RESOLUTION

- a. Request Approval of Resolution No. 2025-____, A Resolution Authorizing Budget Adjustments to The FY2024-2025 Budget
- b. Request Approval of Resolution No. 2025-____, A Resolution Regarding the Torrance County Fair Board; Establishing the Duties, Powers and Procedures of the Fair Board

14. APPROVALS/ACTION ITEM

- a. **MANAGER:** Request Approval of an Employment Agreement Between Torrance County and Gary Smith for the Position of Torrance County Fire Chief
- b. **MANAGER:** Request Approval for Use of the Torrance County Park for the 48th Annual Cache Le Plew Mountain Man Rendezvous Event from July 27, 2025, through August 3, 2025
- c. **FINANCE:** Request Approval to Fill Two Float Clerk Positions for the Remainder of FY25
- d. **ANIMAL SERVICE:** Request Approval of a Memorandum of Understanding for the Estancia Valley Animal (FEVA) “Her Last Litter” Program and Torrance County Animal Services
- e. **EMERGENCY MANAGEMENT:** Request Approval of the 2025 Torrance County Emergency Operations Plan
- f. **MANAGER:** Request Appointment of a Member of the Torrance County Commission to Sit on the Design Committee for the Torrance County Fairgrounds Project

15. DISCUSSION

- a. **SHERIFF/ROADS:** Discussion of Secured Parking Extension and Law Enforcement Only Access at the Neil Mertz Judicial Courthouse
- b. **SHERIFF:** Discussion on the Addition of 2 Community Service Aid Positions for the Torrance County Sheriff's Office
- c. **MANAGER/PLANNING:** Inventory of County Owned Property
- d. **MANAGER:** Discussion on Future Uses of the Red Building on U.S. Route 66 in Moriarty, NM
- e. **MANAGER REPORT**
- f. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

16. EXECUTIVE SESSION:

- a. **COMMISSION:** Discussion on the Purchase, Acquisition or Disposal of Real Property Pursuant to NMSA § 1978 10-15-1(H)(8); Discussion of Pending Litigation for Gonzales, et al V. Torrance County and Brian Sanchez V. Torrance County Pursuant to NMSA § 1978 10-15-1(H)(7).

17. Announcement of the next Board of County Commissioner's Meeting:

May 14, 2025

18. SIGNING OF OFFICIAL DOCUMENTS**19. ADJOURNMENT**

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.